



**COTTON
ASSOCIATION
OF INDIA**

Established 1921
ISO 9001:2015



WE ARE HIRING

Asst. Administrative Officer (Event & General) (Trainee)

Join the Cotton Association of India (CAI) and build a career in the management of a premier national trade association.



Qualification

Any Graduate
(MBA / M.Com. preferred)



Experience

3–5 years in administration,
corporate, legal or similar
organisations.



Location
Mumbai



Apply Now

Send your updated CV with photograph to

cai@caionline.in

Key Responsibilities



Event management, coordination of conferences, seminars and industry events



Administration, HR, payroll and member services



Documentation, compliance and official correspondence



Liaison with government authorities and industry bodies



Support in legal, arbitration and regulatory matters



Last Date to Apply
Within 15 days
from the date of publication

